



SHOP ATTENDANT

The following duties for this position include but are not limited to:

ESSENTIAL FUNCTIONS

- Everyone in the Dealership sells the next bike.
- Provide primary support to technician workflow (the service schedule) at the direction of the Service Manager.
- Provide secondary support attending cleanliness and organization of both shop and retail areas.
- Assist in physically moving product from one location to another within the dealership.
- Hand-wash all new and incoming used units, and spray wash all customer units.
- Assist PDI technician in building and prepping of new and used major units for retail.
- Correctly perform Texas Motor Vehicle Inspections (after passing required certification).
- Pick up and deliver various equipment including (but not limited) to customer bikes. This requires skillful driving and appropriate knowledge of loading equipment.
- Responsible for general housekeeping in the dealership, expected to help keep retail and office areas free of debris and potential hazards between professional cleanings.
- Abide by all dealership policies pertaining to the department.
- Follow company dress and be groomed in accord with company brand standards.
- Any other specific duties deemed necessary for the overall success of the dealership.
- Maintain a positive working relationship with all other employees.

QUALIFICATIONS & PHYSICAL REQUIREMENTS

- Technical and / or mechanical aptitude helpful.
- Solid communication skills.
- Fluent in technology to the extent of its use in dealer systems.
- Possess and carry a valid driver's license with an active motorcycle endorsement.
- Possess the ability to lift heavy objects (up to 50 lbs) and perform physical tasks such as bending, kneeling, and reaching.
- Comfort working and demonstrating stamina in various environmental conditions, including exposure to noise, fumes, and potentially hazardous materials.
- High school diploma or equivalent, unless still enrolled in school.

This position reports directly to the Service Manager.